

### **Seeking a Passionate and Dedicated After Care Teacher (approx. \$13 at 15hrs/week)**

Lakeview Christian Academy is looking to hire an after-school care teacher to add to our dedicated staff. We are looking to hire a committed Christian who is passionate about helping transform our program into one where students desire to stay after school because they are having so much fun. This job is from 2:30pm until 5:30pm Monday through Friday. This person would also work on days that we don't have school. Those hours would be 8am-3pm. We want someone who is energetic, positive and fun. This person would participate in the activities and interact with the students. Students in aftercare range from grades K-8th.

### **Essential Job Functions for Teachers**

- Act with biblical integrity.
- Keep daily and weekly plans.
- Establish and maintain proper discipline on the school premises.
- Be willing to be trained in CPR/First Aid.
- Cooperate with the Board and Administration in implementing policies, procedures, and directives governing the operation of the school.
- Cooperate with the Board, Administration, staff, and parents in accomplishing the goals and outcomes of the school.
- Maintain a clean, attractive, and well-organized workspace.
- Follow the Matthew 18 principle in dealing with student, parental, staff, or administrative conflict.
- Seek the counsel of the administrator, colleagues, and parents while maintaining a teachable attitude.
- Oversee special events.
- Assist in developing/maintaining a positive school climate that encourages orderly conduct by students.
- Demonstrate leadership and support of the educational/administrative philosophies of the school.

### **Qualifications**

- A passion to not only interact with students but guide them in the development of their own faith
- Must be at least 18 years old (required)
- Experience working with children (preferred)
- Ability to plan and implement effective lessons to keep all students engaged
- The ability to implement effective classroom management strategies.
- Familiarity with google and other software applications, including Microsoft Windows, Word, Excel, email, and common utilities.
- Excellent written and oral communication skills
- Excels at taking independent initiative while fostering teamwork and collaboration within the organization.
- Impeccable integrity in handling confidential and/or sensitive information and situations.