

## **Seeking a Passionate and Dedicated Part-time Preschool Aide**

**(2:30PM to 5:30PM school days)**

Lakeview Christian Academy is looking to hire a part-time preschool aide to add to our dedicated preschool team. We are looking to hire a committed Christian teacher to foster and facilitate the intellectual and social development of our students, teaching with patience, enthusiasm and creativity. We are seeking someone with strong skills in classroom management. The Preschool Teacher's Aide duties include: Establish and enforce rules of behavior for children in their classrooms, provide basic needs for children, provide tools and resources for children to use and explore during learning and play activities, support the Lead Preschool Teacher in classroom management and activities, develop and maintain positive relationships with children and parents, oversee preschool aftercare students.

### **Essential Job Functions for Teachers**

- Act with biblical integrity.
- Establish and maintain proper discipline on the school premises.
- Be willing to be trained in CPR/First Aid.
- Cooperate with the Board and Administration in implementing policies, procedures, and directives governing the operation of the school.
- Cooperate with the Board, Administration, staff, and parents in accomplishing the goals and outcomes of the school.
- Maintain a clean, attractive, and well-organized workspace.
- Follow the Matthew 18 principle in dealing with student, parental, staff, or administrative conflict.
- Seek the counsel of the Administrator, colleagues, and parents while maintaining a teachable attitude.
- Assist in developing/maintaining a positive school climate that encourages orderly conduct by students.
- Demonstrate leadership and support of the educational/administrative philosophies of the school.

### **Qualifications**

- A passion to not only interact with students but guide them in the development of their own faith
- License from the MN Dept of Education for Prekindergarten Associate, or a certificate or credential for a two-year program from an accredited community college or technical college in child development or early childhood education
- The ability to implement effective classroom management strategies.
- Excellent written and oral communication skills
- Excels at taking independent initiative while fostering teamwork and collaboration within the organization.
- Impeccable integrity in handling confidential and/or sensitive information and situations.

**Please email [heidi.wright@lacaduluth.org](mailto:heidi.wright@lacaduluth.org) to apply.**